

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

October 10, 2013

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on October 10, 2013.

MEMBERS PRESENT

Scott DeBurger, Chair

Rhonda Edwards

Paul Wingate

Kevin Priddy

Camille Skubik-Peplaski

OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator

OTHERS

James Grawe, Office of the Attorney General

MEMBERS ABSENT

Creasa Reed

Laura Strickland

Mr. Scott DeBurger, Chair, called the meeting to order at 9:16 a.m.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the August and September 2013 meeting, monthly financial report ending September 2013 and legal fees for August 2013 were presented for the Board's review. Mr. Priddy made a motion to approve the minutes as presented. The motion, seconded by Ms. Skubik-Peplaski, carried. Ms. Edwards made a motion to approve the financial report and legal fees as presented. The motion, seconded by, Mr. Wingate, carried.

O&P Report

Mr. DeBurger reported that Matt Osborne is no longer with Occupations and Professions. Mr. DeBurger also requested that a computer with internet access be available during the committee meetings. Ms. Edwards requested that a notice about the upcoming meetings be sent out the Monday preceding the meeting.

Board Attorney's Report

No report was given.

Pending Complaints

Complaint 2013-01, Stephen Curley, was discussed by the Board. Ms. Skubik-Peplaski is still waiting to hear back from Mr. Curley.

Old Business

A Regulation Review discussion was held. A group committee meeting to review the regs may be scheduled in the near future. Mr. Grawe advised that notice needs to be posted twenty four

hours in advance of any special meeting at the O&P Office and wherever the meeting is being held. Jennifer Hutcherson will check to see if these hours are billable if it is a Skype meeting, instead of a face-to-face committee meeting.

New Business

Disciplinary Action Email – The Board reviewed an email from a COTA who questioned if the disciplinary action against her license would ever be removed. Mr. Grawe advised that according to Kentucky law, disciplinary action is a part of the permanent record and cannot be removed.

Citizenship/Temporary Approval to Work in US – The Board discussed a recently licensed OT (Martin Kiongo) whose student visa will be expiring in December. Mr. DeBurger requested that Jennifer Hutcherson send Mr. Kiongo a letter at least two weeks before his visa expires requesting that he provide proof of eligibility to work in the US past the expiration date or cease working as an OT as of the expiration date.

KBLOT Presentations – Mr. Priddy made a motion to approve the requests from JCTC, Brown Mackie and the KOTA Northern District for presentations to be made in the near future. The motion, seconded by Mr. Wingate, carried.

Renewals – A discussion about a licensee's ability to renew online if they are being audited was held. Jennifer Hutcherson will check with the IT department to determine if a manual check should be done before approving any online renewals to make sure they are not being audited.

NBCOT 2013 Annual State Regulatory Conference – A discussion was held about the upcoming NBCOT Annual State Regulatory Conference to be held in Cincinnati, Ohio on November 8th and 9th. Ms. Edwards made a motion to approve out of state travel for those board members who wish to attend the conference. The motion, seconded by Mr. Priddy, carried.

Supervision of OTAs – A discussion about the number of OTAs that can be supervised by an OT was held. According to 201 KAR 28:130, Section 3, Subsection 8, an OT may only supervise three full time OTAs at any one time. An OTA without supervision may continue treatment under established plans for 30 days and must contact the board in writing with a plan to resolve the situation.

Applications Review

A motion was made by Ms. Skubik-Peplaski to approve the applications as presented at today's meeting. The motion, seconded by Ms. Edwards, carried.

Audited Renewals Review

A motion was made by Ms. Skubik-Peplaski to approve the audited renewals as presented at today's meeting. The motion, seconded by Ms. Edwards, carried.

DPAM Applications Review

A motion was made by Mr. Priddy to approve the DPAM applications as presented at today's meeting. The motion, seconded by Mr. Wingate, carried.

Continuing Education Approval

A motion was made by Ms. Edwards to approve the application as presented. The motion, seconded by Ms. Skubik-Peplaski, carried.

Approval of Travel and Per Diem

A motion was made by Ms. Skubik-Peplaski to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Wingate, carried.

Assignments for Next Meeting

Mr. DeBurger made assignments to the Board members for the next Board meeting. Ms. Skubik-Peplaski will contact Mr. Curley to determine the status of the current complaint. She will also contact NBCOT about the reinstatement process. Mr. DeBurger will contact the board members at a later date to set up a committee meeting for regulation review. Jennifer Hutcherson will contact NBCOT for further information about registration and travel expenses related to the Annual State Regulatory Conference.

Adjournment

With no further business to discuss the meeting was adjourned at 10:27 a.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. on Thursday, November 14th at the Office of Occupations and Professions.

Approved by the Board

Board Chair, Scott DeBurger